

TOWN OF WINDHAM, NEW HAMPSHIRE

OFFICE OF THE BOARD OF SELECTMEN/TOWN ADMINISTRATOR 3 NORTH LOWELL ROAD – WINDHAM, NEW HAMPSHIRE 03087

FOR IMMEDIATE RELEASE TO THE RESIDENTS OF WINDHAM, NH

COVID 19 – TOWN OPERATIONS INFORMATION UPDATE – MAY 20, 2020

Since the COVID-19 pandemic began, Town officials have closely monitored the guidance issued by our State and National governments, as well as the medical experts. We have made adjustments to our town operations as situations evolved, sometimes even daily. Throughout these past months, we have been committed to providing the highest level of service to our community. We are being mindful to do what has been necessary to ensure the health and optimal safety of our employees as well as the residents of Windham, and to help control the spread of this virus. As the Governor announces the gradual re-opening of certain businesses around the State, we would like to take this opportunity to update the residents of Windham on the status of Town operations.

As of today all Town offices continue to be closed to the general public. We will continue to operate to the greatest extent possible through electronic services, as most interactions and transactions for our residents can be done online or arranged via phone, or by email. For those transactions that cannot be handled remotely, residents should continue to call ahead to one of our offices. Employees will be able to assist you either "curb side" or by appointment with the appropriate Town personnel to complete your transaction. Please see specific information about each department below.

While the buildings will remain closed for the time being please be assured that staff has been meeting to develop a plan to be able to re-open the offices to the general public when it is safe to do so. Any such plan will consider closely the guidance issued by the State of NH DHHS, the CDC, and our local Emergency Management officials.

<u>If you have non-emergency COVID-19 related questions, please call 2-1-1</u> (a state hotline manned 24/7 specifically for such questions).

For your convenience, while most of our operations continue to proceed per our Press Release last updated on March 28th (see here), I would offer the following as it relates to several of our departments.

- The Transfer Station **remains open** and operating on their normal schedule of 7:30AM to 5:30PM, Wednesday Saturday. Additionally, the seasonal yard waste program has begun and more information can be found here.
- The Town Clerk has put together a detailed explanation of how one can obtain their vehicle registrations, dog licenses, register to vote and other services provided by their office; which can be found here.
- The Tax Collector can be reached between the hours 8AM and 1PM at 432-7731. Realtors or others seeking information on current or past property tax payments can find that information here.
- Property tax cards and abutter lists can be found on our website here. The Tax Assessor may be contacted at 434-7530 between the hours of 8AM and 4PM should you need assistance with tax credits/exemptions or other related issues.
- Community Development can be reached at 432-3806; please contact them regarding electronic submission of your plans, applications and permits; or with questions, scheduling inspections or accessing property files.
- Nesmith Library book drop is now open and is being emptied twice a day. Please do not overfill. Please call or email (<u>info@nesmithlibrary.org</u>) the library to arrange drop off of oversized or unusual items. No book donations are being accepted at this time.

PHONE: (603) 432-7732 FAX: (603) 965-1234 E-MAIL: TownAdmin@WindhamNH.gov

- Those in need of welfare assistance are encouraged to reach out to our Human Resource Director via email to HR@WindhamNH.gov.
- Currently, there are no Recreation classes/activities planned, and our beach, playgrounds, and basketball courts remain closed. Athletic fields are open but not for group use, games or activities where social distancing cannot be practiced. Further, our Memorial Day service and parade has been cancelled, and the annual fireworks and Town Day postponed. The Parks & Recreation Director is available to answer any questions/concerns and can be reached at 965-1208 or via email to Recreation@WindhamNH.gov.
- Please bookmark our <u>COVID-19 page</u> on our website, where one can find links to information from the Town and State, including all the Governor's Executive Orders.

Should you have a general question and you are not sure who to call, please contact our **ADMINISTRATION** office at (603) 432-7732. On behalf of the Selectmen and all our town staff, we thank you all for your continued support and patience. Stay safe and be well.

To receive regular Email and/or Text Updates scan this QR CODE with your Phone

Or visit this Web site: https://www.WindhamNH.gov/list.aspx

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